

Junction Educational Foundation Board of Directors Meeting



MEETING DETAILS		
DATE	TIME	LOCATION
Thursday, November 9, 2017	5:00 – 6:30 P.M.	Junction Elementary Palo Cedro, CA

ATTENDEES		
Board Members Present	Kelly Lindblom: President Jessie Ambrozevitch: Secretary Erica Stark: Treasurer Melisa Wood: Board Member Meghann Ryan: Board Member Terri Henry: Board Member Andy Zappettini: Board Member after 5:15 p.m. Shawn Martinez: Principal after 5:20 p.m. Guest: Edward Schneider until 6:02 p.m. Heather Richards: Alternate Board Member	Strikethrough indicates NOT in attendance.

AGENDA		
TOPIC	MEETING NOTES	ACTION ITEMS
Opening	The Junction Educational Foundation Board of Directors meeting is called to order by Kelly Lindblom, President, at 5:08 p.m., at Junction School in Palo Cedro.	
Business Updates	<p>Treasurer's Report: We're still collecting on sponsors from the MHF. Ducky Derby will issue the check in the beginning of January.</p> <p>Will have all expenses/profits up-to-date by next meeting once all deposits have been made and expenses have been paid. Taxes due, Erica still has a few items that need to be included to file the taxes. They will be submitted this week per Erica.</p>	Erica to submit taxes. Erica to research CD return rates and terms.

AGENDA		
TOPIC	MEETING NOTES	ACTION ITEMS
	<p>Teacher Grants:</p> <p>Reimbursements: Teacher reimbursements for grants, JEF will look at purchasing items for grants and donating them to the school.</p> <p>Science Grant Update: Per Ed, the students feel more connected about the science education and are engaged with learning. One of the things that JEF supported was the microscope cells and many other Friday projects. Will continue to look for investment opportunities. Would like to get the lab up and running and will need support from JEF.</p> <p>Robotics Update: Wrote the job description together and advertised it. Reached out to student and had struggles on the onboard student advisor. Student had to take some paraprofessional courses to qualify, he's passed the course, background checks and given fingerprints but will need to take a physical. December 7th will be the first meeting. He'll be there in the afternoons, mentor Mr. Schneider, students will start at 7:15 am. Opportunities to come in during lunch and after school. How can we create some excitement around the program? Invite everyone to come and participate, there are 5 kids involved in the program now. Could we offer the advisor for a scholarship based on performance? Will explore the scholarship further. Backup plan would be to contact Shasta High to see if there are other options.</p> <p>JASP & Tutoring: Meghann has met with the teachers and put together a plan. Determined the pay recommendation. Need to get some additional feedback from Rich based on recommendations from the business partners. Goal to start on December 4th. K-2nd tutoring in aftercare, 3rd – 8th grades would be tutored at the middle school.</p> <p>Band Program: Clarno/Band teacher provided a list of instrument and materials resource. Kelly recommends meeting with Mr. Clarno having him attend a future JEF</p>	

AGENDA

TOPIC	MEETING NOTES	ACTION ITEMS
	<p>meeting. Still waiting for an update from the band teacher. JEF received an invoice from JESD for wages for previous band teachers which was not approved by JEF.</p> <p>Student Council Shirts/Grant Request: 22 shirts with updated logo.</p> <p>Kelly makes a motion to approve up to \$300 for shirts for student council, Andy 2nds. All in favor, none opposed.</p> <p>Book Fair Volunteers: Jessie to follow up to see if they still need volunteers. If so, we'll send an email to the parents with a Signup Genius.</p> <p>Playground Redesign: Would be for preschool and kindergarten. Kelly, Marsha and Rich meet with a company that designs playgrounds. The company that is overseeing the bond will help with the gaps with the redesign of the playground. Kelly is proposing that JEF pays for the whole design and concepts incorporating Safe Routes to School, etc. If we have concept then we can go apply for grants. Kelly has a meeting with project team to discuss further including the school architect in charge of the school bond.</p> <p>Ninja Warrior Anti-Bullying Grant:</p> <p>Kelly makes a motion to approve the Ninja Warrior Anti-Bullying event for \$750. Jessie to 2nd. All in favor, none opposed.</p> <p>Emergency Preparedness Day at Junction: November 30th, 11:00 a.m.-1:00 p.m. There will be a Blackhawk Helicopter, CHP, PG&E, etc. to educate the students on emergency preparedness.</p> <p>Jessie makes a motion to approve \$1,500 to purchase items for the Christmas Store. Kelly 2nds. All in favor, none opposed.</p>	

**Junction Educational Foundation
Board of Directors Meeting**



AGENDA

TOPIC	MEETING NOTES	ACTION ITEMS
<p>Events & Activities</p>	<p>Events Jog-a-thon – April 26th Spelling Bee: January 26th Cake Auction: February 2nd Read Across American: March 2nd (JEF to help with volunteers.) 8th Grade Penny Wars: March 12th-23rd Open House & Project Night Combined: May 31st</p> <p>Fall Carnival: Sold 139 wristbands. JEF will need to pay for custodial services which will be under \$200. The other fundraisers included selling lunch, the haunted house and face painting.</p> <p>Christmas Store: Jessie to collect donations from parent. Mr. Allen will manage the event. Challenges with buying items for the Christmas Store last year as they kept running out of items. Jessie & Erica to help purchase items. Christmas Store, 12/11 – 12/14.</p> <p>Terri Henry offered to lead the Bike to School day, we'll discuss early 2018.</p>	
<p>Parent Outreach</p>	<p>Parent Lists Email correspondence, send newsletter digitally and post to Facebook.</p>	
<p>Adjournment</p>	<p>Kelly adjourns the meeting adjourned at 7:30 p.m.</p> <p>The next Board meeting will take place on Thursday, December 7, 2017 at 5:00 p.m.</p>	