

Junction Educational Foundation Board of Directors Meeting



MEETING DETAILS		
DATE	TIME	LOCATION
Thursday, January 11, 2018	5:00 – 6:30 P.M.	Junction Elementary Palo Cedro, CA

ATTENDEES		
Board Members Present	Kelly Lindblom: President Jessie Ambrozevitch: Secretary Erica Stark: Treasurer Melisa Wood: Board Member Meghann Ryan: Board Member Terri Henry: Board Member until 6:15 p.m. Andy Zappettini: Board Member Shawn Martinez: Principal – After 5:24 p.m. Heather Richards: Alternate Board Member	Strikethrough indicates NOT in attendance.

AGENDA		
TOPIC	MEETING NOTES	ACTION ITEMS
Opening	The Junction Educational Foundation Board of Directors meeting is called to order by Kelly Lindblom, President, at 5:16 p.m., at Junction School in Palo Cedro.	
Business Updates	Kelly makes a motion to approve the December Meeting Minutes. Terri 2nds. All in favor, none opposed. Erica researched teacher reimbursements for and will email a recommendation. Will research the bylaws and discuss how we can move forward in reimbursing teachers for grants. Erica to request debit cards from Tri-County Banks for approved purchases.	Erica to research CD return rates and terms.

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<p>Teacher Grants</p>	<p>Investments – Tabled to next meeting.</p> <p>JEF Budget – mid-year review/reallocation; goal progress review. Will revisit at the February meeting.</p> <p>JASP: JESD is looking to find a replacement, the position has been reposted and looking to fill the JASP Director position. Tutoring program is making progress, Meghann.</p> <p>Andy makes a motion to cancel the JASP grant. Melisa 2nds. All in favor, none opposed.</p> <p>Tutoring: The tutoring program will start next week. JESD will be paying more of the compensation than we had anticipated.</p> <p>Robotics: Email update attached. There are 8 students participating, Melisa and Roger have requested that 5th graders participate since enrollment is lower than anticipated. Shawn to follow up to learn more.</p> <p>Band Program Update: Email correspondence attached from Mr. Clarno and he’s revised the request for funding the program. Andy suggests that we get accounting for the band purchases. *See attached email correspondence.</p> <p>Kelly makes a motion to approve the funding for \$7,000 for the band program per Mr. Clarno’s request less \$550 that has already been granted to the band program, Andy 2nds. All in favor, none opposed.</p> <p>Student Council Shirts/Grant Request: Jessie followed up with Mr. Allen on 1/10 and he is open to having JEF design the shirt and sent over the sizes.</p> <p>Caldwell/Board Game Requests:</p>	

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	<p>Kelly makes a motion to approve \$60 for board games for the Junction morning program. Erica 2nds. All in favor, none opposed.</p> <p>Box Top Program: The previous librarian managed the Box Tops program and there isn't anyone managing the program now. Melisa will discuss the topic at the next staff meeting.</p> <p>Playground Redesign: Kelly has requested an estimate for design to have JEF to vote to approve the cost. Email correspondence attached with details.</p> <p>Spring Grant Cycle – Will be open February until April per our business plan.</p>	
Events & Activities	<p>Events Jog-a-thon – April 26th Spelling Bee: January 26th Cake Auction: February 2nd Read Across American: March 2nd (JEF to help with volunteers.) 8th Grade Penny Wars: March 12th-23rd Open House & Project Night Combined: May 31st</p> <p>Christmas Store: We should only have gift bags vs. wrapping. Will purchase bags from Cash & Carry or in bulk next year. There should be a class schedule for students to help prevent lines.</p> <p>Spelling Bee: We need to order the trophies. We'll need 30 medallions and 6 trophies. Meghann used Crown Trophy. The cost last year was \$140.</p> <p>Andy makes a motion to approve the cost for trophies and medals for \$200 for the Spelling Bee. Melisa 2nds. All in favor, none opposed.</p>	

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	<p>Lawrence Hall of Science Event: The cost is \$1,200 plus food, hotel for the instructor, estimated around \$2,000. Tentatively scheduled for Wednesday, March 14th.</p> <p>Meghann makes a motion to approve \$2,000 for the Lawrence Hall event including food, and hotel for the instructor. Kelly 2nds. All in favor, none opposed.</p> <p>Moonlight Harvest Festival 2018 – TBS offered to host the event for no cost and it's in Palo Cedro, we'd just pay the custodial fee which will be under \$500. They limit the capacity for guests to 200 and they are booked up until fall. Kelly reserved Friday, November 9th. Concerns with lower attendance and ability to raise as much funds as previous event. Will sell tickets to Junction community first before selling to the public.</p> <p>Kelly motions to approve the MHF event on November 9th at TBS Ranch with a non-refundable deposit. Meghann 2nds. All in favor, none opposed.</p> <p>Terri Henry offered to lead the Bike to School day, we'll discuss early 2018.</p>	
<p>Parent Outreach</p>	<p>Newsletter</p> <ul style="list-style-type: none"> - Kelly will put together a newsletter to feature some of the grants recipients including Robotics Club, Band Program, Student Council, etc. Mr. McCoy should have some pictures on file as well. 	
<p>Adjournment</p>	<p>Kelly adjourns the meeting adjourned at 7:26 p.m.</p> <p>The next Board meeting will take place on Thursday, February 1, 2018 at 5:00 p.m.</p>	

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NOTES:

Band Program:

From: **Cameron Clarno** <cclarno@junctionesd.net>

Date: Thursday, January 11, 2018

Subject: JEF meeting Thursday

To: "Lindblom, Kelly" <kjle@pge.com>

Cc: "Jessie Ambrozevitch (ambrozevitch@gmail.com)" <ambrozevitch@gmail.com>, "JEF (junctionef@gmail.com)" <junctionef@gmail.com>, "e.jstark@yahoo.com" <e.jstark@yahoo.com>, "Stark, Erica (estark@ci.redding.ca.us)" <estark@ci.redding.ca.us>

I'm sick and am out today. I have a revised wish list based on the \$7000 JEF has set aside.

\$1000 for music books and percussion equipment.

\$1000 for performance rights, costumes, and sets for Beauty and the Beast

\$5000 for instruments. All instruments are made by Conn Selmer, a very reliable brand that should last a long time.

2 alto saxophones \$839.00 each

2 flutes \$369.00 each

3 clarinets \$399.00 each

3 trumpets \$439.00 each

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Playground Redesign:

No problem, Judy. A call is a good starting point. I can be reached this Friday any time after noon at 925-270-8313 <[tel:\(925\)20270-8313](tel:(925)20270-8313)>. I work in Burney Mon-Thurs 12-hrs, so this time of year it's dark when I leave for work, and dark when I get home. Let's talk first, and schedule a site walk-down a few weeks out.

Our initial request will be for a quote to develop the conceptual design. The design concept will integrate some of the Preschool facility improvements (that are being done under the Bond), and Safe Routes to School improvements, with this new Playground Project that we're trying to initiate. The Playground Project conceptual design would include: playground structure space (the structures themselves may be designed at detailed level by NSP3 out of Redding, or maybe not... we should talk about it), access improvements to the playground areas, fencing/security, and surrounding landscaping (things like picnic tables, lawn areas, etc.).

The playground project is not funded yet. Once we have a quote from you, Marsha and I are hoping to get the start-up funding for this design work from Junction Educational Foundation (JEF). Once we have our conceptual design, we will be better suited to apply for grants to fund the project in whole (ideally) or in a piecemealed way (less ideal, but may be necessary depending on available funding).

Thanks in advance for your support!

Kelly Lindblom
JEF President