

Junction Educational Foundation Board of Directors Meeting



MEETING DETAILS

DATE	TIME	LOCATION
Thursday, September 7, 2017	5:00 – 6:30 P.M.	Junction Elementary Palo Cedro, CA

ATTENDEES

Board Members Present	Kelly Lindblom: President Jessie Ambrozevitch: Secretary Erica Stark: Treasurer until 7:00 p.m. Melisa Wood: Board Member until 6:55 p.m. Meghann Ryan: Board Member Terri Henry: Board Member Andy Zappettini: Board Member Shawn Martinez: Principal until 6:10 p.m. Colleen Whalen: Parent until 6:40 p.m. Lisa Stewart: Parent 6:40 p.m. Heather Richards: Alternate Board Member	Strikethrough indicates NOT in attendance.
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AGENDA

TOPIC	MEETING NOTES	ACTION ITEMS
Opening	The Junction Educational Foundation Board of Directors meeting is called to order by Kelly Lindblom, Vice President, at 5:07 p.m., at Junction School in Palo Cedro.	
Business Updates	2017/2018 – Goals and Budget Strategy (See attached document) Discussion around not overlapping fundraisers, and soliciting donations in the community as we don't want multiple groups from Junction asking for donations. Principal Updates: Band program: we met with the band teacher and they have enough instruments for	

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	<p>middle schoolers. The 4th and 5th graders, still need a few instruments/repairs. Foothill High School has donated instruments to JESD.</p> <p>Robotics: Shawn is working to get a student robotics expert to help assist with our program in a leadership role to help enhance the program. There are some resources and he's trying to find the right match. It's a zero period in the morning. Andy Zappettini is working to find a connection at Foothill High School as well to help support the robotics program.</p> <p>JASP: Kelly & Jessie met with Maddie on 9/1 to discuss the program and her vision for the school year. Kelly to meet with Shawn to debrief about the meeting with JASP director. Meghann has offered to help support Maddie. Suggested that we get a tutoring program in place. We also have a couple parents that are willing to volunteer to help support the program.</p> <p>Erica motions to approve the 2017-2018 Business Plan in the current form, Jessie 2nds. All in favor, none opposed.</p> <p>Treasurers Report: Budget July 1, net income includes Moonlight Harvest Festival money. Erica went and cleaned up QuickBooks. Now includes all the scholarship liabilities.</p> <p>August Minutes Approved. Kelly motions to approve, Terry 2nds. All in favor, none opposed.</p> <p>Kelly motions to approve \$100 for each teacher for their classroom supplies. Jessie 2nds, All in favor, none opposed.</p> <p>Junction Apparel: Erica makes a motion to spend up to \$1,890 on Junction Apparel. Meghann 2nds. All in favor, none opposed.</p> <p>Staff Meeting Recap: Kelly shared the Ducky Derby, Moonlight Harvest Festival and</p>	<p>Kelly to schedule a follow up meeting with Maddie to discuss parent volunteers.</p> <p>Erica to prepared taxes and will be dropping the forms off next week.</p>

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	<p>Junction Apparel events. She also shared the 2017/2018 JEF Budget & Strategy</p> <p>Teacher Grants</p> <p>Terry motions to open the teacher grant period from September 7th and close it on October 31st. Jessie 2nds. All in favor, none opposed.</p> <p>JASP/ Madi Phillips: \$200 for startup costs for JASP, all in favor none, opposed. Kelly motions to approve, Meghann 2nds. All in favor, none opposed.</p> <p>Track & Field/Susan Moreno for new equipment in the amount of \$340.10. Meghann motions to approved. Terry 2nds. All in favor, none opposed.</p> <p>Science Teacher/Edward Schneider: Kelly motions to approve \$500 for science equipment, Meghann 2nds. All in favor. None apposed.</p>	
<p>Events & Activities</p>	<p>Moonlight Harvest Festival: We've sold 127 tickets. There are 20 more pending ticket transactions. We're profitable as is but we're still pressing ticket sales. Goals: we've raised \$8,590 in sponsors and many, many donations. Subcommittee meeting tomorrow, on 9/8. We have a variety of activities, raffles, live auctions and games.</p> <p>Ducky Derby – delay getting the tickets the students. There is a late start and we'll try to make up ground with the sales at Holiday. Heather has requested money for supplies and student prizes for \$755.</p> <p>Erica makes a motion to approve the \$755 for supplies and prizes. Melisa 2nds. All in favor and none opposed.</p> <p>Walk to School Day: Terry went to the training on 9/6/2017. Terry has the supplies.</p>	<p>Terry to follow up with the</p>

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	<p>We have opportunities to provide additional education and awareness to students, to promote safety.</p> <p>Fall Carnival: Kelly will lead the event. What activities can we include to continue to improve the event. Erin Lee – requested for the 8th grade to manage the food at the Fall Carnival to fundraise money.</p>	<p>program manager to discuss these programs. Terry will ask Student Council to be the mascot. Jessie & Terry to coordinate the snacks and water.</p>
<p>Parent Outreach</p>	<p>Parent Lists: We have approval and have received the list from the JESD Office and send correspondence on 9/6. First email correspondence sent on 9/6 with overview of the upcoming events as well as volunteer opportunities. Teachers were also copied in o the message.</p>	
<p>Adjournment</p>	<p>Kelly adjourns the meeting at 7:56 p.m.</p> <p>The next Board meeting will take place on Thursday, October 5, 2017 at 5:00 p.m.</p>	